

PROGRESS REPORT

Working Group Name: Academic Advising

Working Group #: 2

Chair: Tim Scott (co-convener Ann Kenimer)

Date: 15 Feb 2022

Update on Actions Taken Since Last Report:

This is the first progress report for the Academic Advising Working Group (AAWG).

At its inaugural meeting on 9 Feb 2022, the AAWG:

- Discussed the work group charge to “Develop an institutional wide advising structure that allows all colleges to follow unified guidelines, reporting, and processes. Ensure that advising college leaders convene often to confirm that advising across the university is of the highest quality. Recommend a campus-wide advising platform and software to improve student service, particularly for those who transfer between colleges.”
- Initiated a list of broad items to be addressed including developing a common understanding of which offices/groups provide what advising services; establishing guidelines for common advising practices and processes; identifying clear pathways for advisor training, professional development, and career advancement; adopting and fully implementing a common advising platform; leveraging college-centralized reporting structures to best support academic advising quality and consistency; and establishing strategic communications to increase awareness and understanding of the broad range of advising services available across campus.
- Initiated an inventory of academic and other advising services available to undergraduate students.

Co-convener Kenimer reached out to the two colleges that have not previously adopted a centralized reporting structure for undergraduate academic advising. She will work with them individually and provide support as college-level discussions commence.

Next Major Issue to be Addressed:

For the next meeting on 23 Feb 2022, AAWG representatives will review Guiding Principles and Advantages/Benefits statements prepared by the Marketing and Communications Work Group in preparation of developing similar statements for undergraduate advising. The group will also initiate discussions on best practices for the college-centralized reporting structure.

Problems or Barriers Encountered and Solutions Identified:

None at this time.

Deliverables Completed:

None at this time.

Timeline for Completion of Remaining Deliverables:

March 2022—college-centralized reporting structures for the two colleges not already using that model

Timeline for additional deliverables to be determined at a later date.