

PROGRESS REPORT

Working Group Name: Centralize Financial and Business Services

Working Group #: 26

Chair: John Crawford

Date: June 6, 2022

Update on Actions Taken Since Last Report:

- This is the fourth report.
- A fifth meeting of the Working Group was held on May 31, 2022.
- Time was spent discussing additional changes made to the centralization organization chart since the last meeting as well as drilling down further into the organization chart.
 - Under the Assistant Deans, the School of Visual and Performing Arts was added.
 - Under the AVP for Academic Finance, the Office of Graduate Studies was moved under the AABS' units served.
 - The administration for the new College of Arts and Sciences is working through the new financial structure.
 - Within the Division of Operations, units consisting of Facilities, TAMU IT, and Marketing & Communications are all finalizing their business structures.
 - All of the detailed organization charts are expected to be finalized by the end of June.
- Work is continuing pertaining to the split between HR and Finance. In particular, identifying the "orphaned duties" (those Finance duties that were the responsibility of person who will be moving to HR) and who is to assume those responsibilities is continuing.
- The Vice President for Finance intends to meet with all Assistant Deans and AVPs and their staff over the summer to meet new personnel, share his vision and expectations, and answer questions.
- It is expected that this was the last meeting. Future correspondence regarding more detailed organization charts and a draft of the Work Group's final report will be sent out for review and comment via email.

Next Major Issue to be Addressed:

- Identifying the "orphaned duties," reallocating those duties to finance staff, and communicating those changes to those affected.
- Finalizing budget reallocations resulting from the centralization process.

Problems or Barriers Encountered and Solutions Identified:

- None at this point.

Deliverables Completed:

- The high-level organization chart has been completed and several of the units' organization charts showing detail are completed. The remainder of the organization charts are in progress.

Timeline for Completion of Remaining Deliverables:

- All the organization charts and the related detailed charts – June 30, 2022
- Budget reallocations due to centralization – June 30, 2022
- Final Working Group report – July 15, 2022
- Full implementation of the financial centralized structure – September 1, 2022